

Meeting – Part 1 Minutes							
Date/Time		Monday 27 January 2020 – 17.30.		Location		Ide Primary School.	
Governors Attended.		I		Governors Attended.		Initials	
Ann Boyce		AB	Governor Co-opted	Alice Purcell		AP	Head Teacher
Maggie Parks		MP	Governor Co-opted (Chair)	Dawn Chapman		DC	Governor Co-opted

Apologies	Initial	Reason (Category of Governor)	Absent without Apology	Initials
Seann Williams	SW	Deputy Head Teacher		

In Attendance	Initials	(anyone who is not a governor/associate)	Minutes to
Phillippa Lane	PL	Clerk	Attendees
			Apologies
			Academy Website
			Trust Board.

No	Agenda	Led by
1	Welcome and Apologies	Chair
2	Declaration of Interests	Chair
3	Minutes of the previous meeting 23 September, matters arising.	Chair
4	Staff Governor Representation.	AB
5	Head Teacher's Report – Any questions.	Head Teacher
6	Curriculum Planning & Delivery.	Head Teacher
7	Pupils, Inclusion and Safeguarding	Head Teacher
8	Links with the community and fundraising support update.	Head Teacher
9	Policy Review – SEND	Head Teacher
10	Governor Visits and monitoring.	Chair
11	Governing Body Management Items	Chair/Clerk
12	Matters brought forward by the Chair.	Chair
13	Spring Term Dates.	Clerk

Agenda Number	Details of discussion	Decision or Action
1	Welcome & Apologies MP opens the meeting at 17.31, apologies received from SW.	
2	Declaration of Interests None recorded.	
3	Minutes from the previous meeting 23 September 2019, matters arising. MP reads through the actions: - Governors to complete data training online, carried forward. - Governor monitoring reports: Reading and science and sports are complete. APU and LM to conduct geography and history visits, MP to carry out SEND and disadvantaged children report, DC to conduct a maths visit and SM to conduct a monitoring visit on modern languages. Governors to feedback to AP with their views on the school vision statement. Not required at the current time. - NGA membership invoice, clerk to send to Sharon Groves. - AP to initiate governor registration to access data dashboards. Ongoing. AP to speak to LH to obtain access. - Safeguarding for visitors' protocol is complete. The minutes were agreed as a true and accurate record of the meeting on 23 September 2019.	Action: Governors to complete their monitoring visits reports before the next FGB meeting. Action: Clerk to forward NGA membership invoice to S Groves. Completed.
4	Staff Governor Representation. AB leads this discussion, the general consensus from the staff to the governors is one of lack of available time. No solution is identified at this time, but a number of options will be explored.	Action: AB to re send a request from the governors to the staff for a staff representative to the LGB.
5	Head Teacher's Report – Any Questions? Governors briefly discuss the new format of the report and the advantages. No further questions were asked.	
6	Curriculum Planning and Delivery. Science Improvement Plan. AP leads this discussion; AB has been working closely with staff member Lucy Brown (LB) to improve the provision of science within the school. LB delivered a staff meeting and introduced staff to available free resources they could use to assist with teaching science. AB has completed an inventory for the current science resources and identified gaps against a previous science report. LB organised 'Fizz Pop', (a science resource) to provide after school science activities, this was very popular and was booked up quickly. Further sessions for KS2 pupils are to be arranged. The key priorities of the science plan include, supporting science planning through the new 'enquiry' model, progression of teaching science	

	through the school, to update the science resources within school and to develop Ide's science capital. Subject Intent Implementation overview. AP gives the governors an overview of the intent, impact and implementation of the curriculum. Intent is established for reading writing, maths, science and IT. History, geography, music, Latin, and PE have good progression curriculum plans in place. Design & Technology (DT) and art still require further planning. DC asks how can the governors help with these subjects? MP offers to help with the subject planning for art. DC to find out further information regarding DT subject planning. The school is concentrating on the implementation of the curriculum and to ensure teachers are confident to lead on their subject plans. AP shows the governors an example of a pupil monitoring sheet to measure skills achieved through learning. The sheet can be re visited throughout the school journey to assess learning and to monitor elicitation. Religious Education (RE) and Personal, Social, Health Education (PSHE) subject plans are currently in progress. Subject Impact & Monitoring. AP has given feedback to teachers regarding teaching activities and how these activities need to tie into the subject progression plans, AP is currently monitoring this. DC suggests that the next layer of monitoring should come from the governors. AB suggests that governor monitoring visits should include questions to the children asking the children to recall and reflect on what they have been learning.	Action: AP & DC to contact a DT specialist at Westex School, to assist with subject planning.
7.	Pupils, Inclusion and Safeguarding. - Pupil numbers: one pupil has moved to another school from foundation, now currently 16 pupils. A larger cohort to join foundation in September 2020. - Inclusion, one fixed term exclusion this term, protocol followed in line with school policy. The pupil has returned to school. - Safeguarding, no concerns to report. Lockdown procedure is ongoing. MP asks is there any external advice? AP suggests contacting Babcock safeguarding. DC offers to contact other small schools to see what they have in place. Contact Babcock in the first instance.	Action: DC to contact similar sized schools re lock down procedure. AP to contact Babcock Safeguarding in the first instance.
8.	Links with Community & Fundraising Support Update: - JW has secured some funding via the wildlife trust. - AP would like to undertake work with 'Historic England' and to work in partnership with the Ide Community to have a historical Ide week. Governors suggests some names from the local community who may be able to assist AP. Michael Gorely will be meeting AP on 5 February, AP asks for governors to attend the meeting to help plan the historical Ide week. - AB speaks about her progress on the funding for the solar panels. - MP suggests having a school weather station, note to LM to look for grants for a weather station.	Action: AB to contact LM to search for grants to obtain a school weather station.

9.	Policy Review: JD (SENCo) to send governors updated SEND policy.	Action: SENCo to send Governors updated SEND Policy.
10.	Governor Visits: This was discussed in item 6.	
11.	Governing Body Management Items: - MP to speak to the children during her next visit regarding the new school behaviour policy and what the children's views are. - AB would like remind governors to make sure they have conducted their monitoring visits before the next FGB meeting on 23 March.	

The meeting closed at: 19.08.

Date/Time of next meeting	20 April 2020 at 17.30.	Location	Ide Primary School.
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